2026 GRANT APPLICATION FOR FUNDING

Fall Intake: October 16 – November 13, 2026, at 4PM

West Boundary Community Forest is accepting funding applications from non-profit groups, societies, organizations, etc. serving West Boundary area.

IMPORTANT: All applications must be submitted by the deadline: 4PM, November 13, 2026. Applications missing required information and supporting documentation (if applicable) WILL NOT be considered.

WHO IS ELIGIBLE?

Funding is intended to benefit community members, community groups, schools, and non-profit organizations located in the West Boundary or serving West Boundary residents. Priority will be given to groups supporting youth, seniors, education, minor sports, public recreation, or hosted events open to the public.

Prior to submitting an application review ALL eligibility criteria, restrictions, requirements and instructions for submitting an application on our website: www.westboundarycommunityforest.com

Email application and supporting documentation in PDF format to: wbcfsecretary@gmail.com

COMPLETE ALL REQUIRED INFORMATION

All fields are required except those with "if applicable" in the field name. Applications missing required information will not be considered.

Please type directly into the form (or print and write clearly). When complete, choose File, Export as a PDF, Save file, and send as an attachment with supporting documentation (if applicable).

Name of Non-Profit (NP) Society or Organization:					
Mailing Address of NP Society or Organization: Must enter Street Address if no PO Box or Unit #	PO Box: (if applicable)	Address/Street:			Unit #: (if applicable)
	City:		Prov:		Postal Code:
Name of Contact Person for NP Society or Organization:					
Contact Email:			Phone:		
Amount Requested:			Date Required:		
Cheque Payable to: Must be payable to an organization NOT an individual					
Project or Event Name: (or title for items, equipment)					

Project Purpose and Need:

- Briefly describe the project, event, or purchase; the need or opportunity it addresses
- Why it is a priority for **your organization** right now; what makes it important/beneficial for West Boundary residents or communities?

Use of Funds if Granted

How will the requested funds be used? *Describe the key activities, timeline, and responsibilities.*

Expected Outcomes and Community Impact

- What difference do you expect this funding to make? Describe the expected outcome or impact.
- How you will know the project was successful? How will you measure or demonstrate success?

Project Budget:

Use this space to record an itemized budget, **OR** attach a **PDF** of budget, outlining:

- Products or services and their costs, shipping/freight, labour/installation, taxes, and total

IMPORTANT: If applying for funding for products, supplies, equipment, or services please attach documentation (quote/estimate, PDF of your online shopping cart) to verify approximate costs.

A reasonable summary is sufficient; lengthy item-by-item documentation is not required/is discouraged..

If submitting **photos**, send in **low – medium resolution JPEG, PNG, or PDF format**. *Photos not required.

List items below:	Corresponding item cost here
TOTAL	

Other Funding: Will this project receive funding or financial support from another source? If yes, explain.

Declaration:

By submitting this application, I confirm that:

- I am authorized to submit this application on behalf of the organization or group.
- The information provided in this application is accurate to the best of my knowledge.
- If funding is approved, WBCF grant funds will be used only for the approved purpose.
- I understand that submitting an application does not guarantee funding and that WBCF may approve an amount less than the amount requested.
- If grant application is successful, recognition of WBCF will be made on the organization's website and/or social media, in event advertising,
- **If requested**, photographs will be provided to WBCF for use by WBCF in its communications, annual report, website, etc.

Name:	Date: